

BCB BROKERAGE PRIVATE LIMITED
POLICY ON FACSIMILE (SCANNED) SIGNATURE ON PHYSICAL CONTRACT NOTES
(Applicable for all exchanges/segment)
Version 3.0

1. Background

BCB Brokerage Private Limited (BBPL) is registered with the Securities and Exchange Board of India (SEBI) as:

1. Stock Broker (SEBI Registration Number INZ000200633)
2. Merchant Banker (SEBI Registration Number INM000012078)
3. Depository Participant (SEBI Registration Number IN-DP-438-2019)

In compliance of

BSE Notice No. 20160607-4 dated 7th June, 2016 and

NSE Circular No. 280/2016 dated 6th June, 2016,

BBPL has adopted this Policy on Facsimile (Scanned) Signature on Physical Contract Notes issued in the capacity of a Stock Broker.

2. Policy

BCB Brokerage Private Limited will affix facsimile signatures (scanned signature) on the physical contract notes issued to its clients. The following controls and procedures are being put in place regarding the use of facsimile/ scanned signature:

1. Mt. Uttam Bagri Designated Director is hereby authorised to affix his facsimile signature (scanned signature) in the Contract Notes and other documents issued by BBPL to its clients
2. The procedure/ controls for the same is as under;
 - a. The signature shall be scanned and uploaded into the back office systems /software
 - b. The signature would be affixed only on documents generated by the Back Office Software
 - c. In case of change of authorized signatories, the signatures would be replaced after due Board Approval
3. In case Mr. Uttam Bagri no longer holds the position of Director of the company or the authority is revoked, then the use of his signature should not be continued afterwards under any circumstances.

The contract note issued with facsimile/scanned signature shall be deemed to have been signed by the authorized signatory notwithstanding any misuse of facsimile/scanned signature and the ultimate responsibility to prove its genuineness shall rest with BCB Brokerage Private Limited

Review of the policy

The Board of directors of the company shall review the policy on an annual basis

Sd/-

Uttam Bagri

Director DIN 01379841

BCB Brokerage Private Limited

The above revised policy was approved by BCB Brokerage Private Limited at the Board meeting held on 30-Sep-2021. The policy will be reviewed on an annual basis.