

**BCB BROKERAGE PRIVATE LIMITED**  
**Policy for Redressal of Investor Grievance**

Name and Details of the person in charge of handling investor grievances

- Mr. Uttam Bagri, Director is overall incharge of handling investor grievances

Procedures relating to Investor Grievance Register

- Investor Grievance Register to be maintained at all places that deal with investor including the Head Office and all branches/ sub-brokers office/ Authorized Persons office/ other offices that deal with Investor
- Compliance Officer shall ensure centralizing the data of all these registers into one database
- The Register would contain
  - Date of Grievance
  - Affected Party details
  - Details of the Grievance

Procedures relating to Investor Grievance Email ID

- InvestorGrievance@bcbbrokerage.com has been designated as the Investor Grievance Email ID
- The ID should be displayed on our website [www.bcbbrokerage.com](http://www.bcbbrokerage.com)
- The Compliance Officer should regularly check the ID from time to time

SCORES

- All grievances in SEBI Complaints Redress System (SCORES) shall be looked into personally by Compliance Officer

Resolution

- Adequate steps should be taken for redressal of grievances within one month from the date of receipt of the complaint, the investor/stock exchange(s)/ concerned regulator should be duly informed of the action taken thereon

For BCB Brokerage Private Limited

Sd/-  
(Uttam Bagri)  
Director